



## MRS/AQR Recruiter Accreditation Scheme

### Annual Update for RAS Accredited Company

There are two types of company accreditation:

- RAS Accreditation (In-House): For organisations which undertake in-house recruitment only, RAS Accreditation (In-house) will be given once 50% or more of the organisations' staff undertaking recruitment have successfully achieved accreditation.
- RAS Accreditation (External): For those organisations that use the services of external freelance recruiters, RAS Accreditation (External) will be given once 50% or more of all in-house staff undertaking recruitment are RAS Accredited Recruiters and at least 50% of all external recruiters (such as independent recruiters) that are used by the organisation are RAS Accredited Recruiters

For MRS to verify a company's continued eligibility for RAS Accredited Company status please complete the annual update request for either RAS Accreditation (In-House) or RAS Accreditation (External), as appropriate.

On completion of the form please email, with supplementary information, where requested, to [ras@mrs.org.uk](mailto:ras@mrs.org.uk)

On successful verification by MRS the company will receive an email confirming continued accreditation.

Note (1): This data is being collected in accordance with the MRS Privacy Policy which is available [here](#). The information requested, including the names of accredited recruiters used within your organisation, is for the purpose of confirming the accreditation criteria continues to be met. The data will not be used for any other purpose.

Note (2): The two regulatory guidelines that underpin the scheme are:

*Qualitative Research Recruitment – Legal Requirements and Best Practice: Regulations for Recruiters*

*MRS Regulations for Buying of Qualitative Research Recruitment Services*

#### **Please complete:**

**Company Name:** \_\_\_\_\_

#### **Primary Contact for RAS with the Company:**

Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

**RAS Accreditation (In-House)**

**Yes:**  **No:**  (mark as appropriate)

1. Number of total staff in-house undertaking recruitment: \_\_\_\_\_

2. Number of in-house staff undertaking recruitment that are RAS Accredited: \_\_\_\_\_

3. IQCS and/or ISO 20252\* Certified Telephone Unit: Yes  No

4. Please detail the names of your in-house RAS Accredited Recruiters:

_____	_____
_____	_____
_____	_____
_____	_____

5. Does the company use the services of External/Freelance Recruiters? Yes  No

6. If yes, please specify the number of External/Freelance Recruiters the company regularly uses:

(insert number)

7. Will the company be working towards RAS Accreditation (External)? Yes  No

8. If Yes to question 6, by which date do you expect to be RAS Accredited Company (External) compliant: \_\_\_\_\_

*I confirm that the information supplied above is to the best of my knowledge accurate and a fair representation for continued compliance as a RAS Accredited Company.*

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

The Market Research Society  
The Old Trading House  
15 Northburgh Street  
London EC1V 0JR

Registered office: 00518685

**RAS Accreditation (External)**

**Yes:**  **No:**  *(mark as appropriate)*

1. Number of total staff in-house undertaking recruitment: \_\_\_\_\_

2. Number of in-house staff undertaking recruitment that are RAS Accredited: \_\_\_\_\_

3. IQCS and/or ISO 20252\* Certified Telephone Unit: Yes  No

4. Please detail the names of your in-house RAS Accredited Recruiters:

_____	_____
_____	_____
_____	_____
_____	_____

5. Specify the total number of External/Freelance Recruiters the company regularly uses:

*(insert number)*

6. Specify the total number of External/Freelance Recruiters the company regularly uses that are RAS Accredited:

*(insert number)*

7. As an addendum to this form please supply a list of the names of the External/Freelance Recruiters that the company regularly uses:

*(Check Box to confirm list of names supplied)*

*I confirm that the information supplied above is to the best of my knowledge accurate and a fair representation for continued compliance as a RAS Accredited Company.*

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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